

Continuing Education Classes **NBC-CAM & CMCA Accredited**

Community Association Jeopardy!

Length: 1.5 hours, 1.5 Credits

This class uses the format of a popular game show to teach on a wide variety issues that managers face on a regular basis. Topics covered in this workshop include; ins and outs of board meetings, elections, rules and fines, continuing violations, reselling units, lawsuits, qualifications of property managers, documents, assessments and much more. In this class we use relevant real world examples to illustrate the teaching points.

Developer Transition by Numbers

Length: 1.5 hours, 1.5 Credits

In this class managers learn about turnover from Declarant to homeowner control. What does it mean and what are associations' rights and responsibilities? What are the Declarants' responsibilities? An emphasis is placed on protecting the manager, association, board, and builder from legal liability. This class is "by numbers" because the class is presented in a "checklist" format--i.e. "What are the 13 items the developer must turn over to the Association at transition?"

Protecting Your Associations From Construction Defects

Length: 1.5 hours, 1.5 Credits

This class will help the community manager and/or Board member visually identify the difference between what is normal maintenance for an association and what crosses into construction deficiencies. The class will also help the community manager and/or Board member understand homeowner rights as well as builder responsibilities as it pertains to original construction. Finally, the class will identify the crucial short timelines that pertain to any construction related problems.

The Role of the Association Manager in Construction Defect Litigation

Length: 1.5 hours, 1.5 Credits

The litigation phase of construction defects can be a new and eye opening experience for any manager. This course discusses the various procedures and guidelines that a manager must follow when undertaking an association with construction deficiencies. The goal of this course is to teach managers about their role concerning: Informal inspections, Interactions with boards throughout the process, Liaisons that must be created, Settlement procedures, Disclosure duties, Due diligence, the reconstruction phase, and Manager compensation.

Successful Reconstruction Projects in Hard Economic Times

Length: 1.5 hours, 1.5 Credits

This class addresses the question of what happens AFTER an association resolves their construction defect case. Topics include investing the money, determining repairs, selecting and negotiating with contractors, and managing the reconstruction project. This class is beneficial for both managers that will have associations that resolve a construction defect case, and for helping Board members understand the issues that they will need to address after the case resolves.

Going Green – One Association At A Time

Length: 1.5 hours, 1.5 Credits

In this class managers learn how Associations can adopt more sustainable practices. Topics include becoming more energy efficient, water conservation, and recycling. Managers will learn about Colorado's Xeriscape Laws, Solar Access Laws, and the Renewable Energy Law. Additionally, we will discuss current tax incentives and utility rebate programs that exist that can save money for Home Owner Associations.